

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – REGULAR BUSINESS MEETING

Monday, October 21, 2013

Fort Lee High School Auditorium,
3000 Lemoine Ave., Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:06 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.

2. Mr. Peter Suh led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh, Mr. Joseph Surace, and Mr. Yusang Park

ALSO PRESENT: Mr. Paul J. Saxton, Dr. Sharon Amato, Mr. Robert Brown and Dennis McKeever, Esq.

ABSENT: Mr. Carmelo Luppino, Jr. and Ms. Helen Yoon

5. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Staff Recognition – A retiree, Ms. Barbara Pastore was honored for her Contributions to the Fort Lee High School.
- ◆ The District Testing results was presented by Mr. Alex Guzman.
- ◆ All School Security Drills for the month of September 2013 have been completed.

6. **APPROVAL OF MINUTES**

The minutes from the Private Work Session and Public Work Session on October 7, 2013.

	Motion by Mr. Peter Suh The minutes from the Private Work Session and Public Work Session on October 7, 2013.	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.	
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7. **BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR SEPTEMBER 2013**

- ◆ For the month of September 2013.

	Motion by Mr. Joseph Surace To Approve the Board Secretary and Treasurer’s Report for the month of September 2013.	Seconded by Mr. David Sarnoff On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.	
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8. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – SEPTEMBER 2013**

- ◆ For the month of September 2013.

	Motion by Mr. Peter Suh Monthly Budget Status Certification for the month of September 2013.	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.	
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9. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Buildings and Grounds Report – Mr. Joseph Surace gave an update on the Buildings and Grounds Committee Meeting.
- ◆ Curriculum Report – Mrs. Candace Romba gave an update on the Curriculum Committee Meeting.

10. **PUBLIC WORK SESSION**

11. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>		
#1B	RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING	
#2B	APPOINTMENT OF DAVID L. RINDERKNECHT AS INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY	
	Motion by Mrs. Holly Morell To Approve #1B & #2B	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDER	
#2B&G	SUBMISSION OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN	
#3B&G	AUTHORIZING SOLICITATION OF BIDS FOR THE HIGH SCHOOL WINDOW REPLACEMENT AND THE LEWIS F. COLE MIDDLE SCHOOL ADDITION PROJECTS	
#4B&G	APPROVAL OF SSP ARCHITECTS MASTER PLAN UPDATE PROPOSAL TOTALING \$22,500	
#5B&G	INTEGRATED PEST MANAGEMENT PLANS FOR 2013-2014	
	Motion by Mr. Joseph Surace To Approve #1B&G - #5B&G	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS AT NO COST TO THE DISTRICT	
#2CUR	APPROVAL OF LITLIFE PROPOSAL FOR PROFESSIONAL DEVELOPMENT AT LEWIS F. COLE MIDDLE SCHOOL TOTALING \$9,600	
#3CUR	APPROVAL OF ADDITIONAL TEACHSCAPE LICENSES TOTALING \$1,995.00	
	Motion by Mrs. Candace Romba To Approve #1CUR - #3CUR	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

Finance			
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$896,371.61		
#2F	APPROVAL – LINE ITEM TRANSFERS FOR JUNE 2013 AND SEPTEMBER 2013		
#3F	APPROVAL – CAFETERIA CLAIMS FOR SEPTEMBER 2013 TOTALING \$15,793.04		
#4F	APPROVAL OF ADDITIONAL ATTENDEES AT THE NEW JERSEY SCHOOL BOARDS CONVENTION IN OCTOBER 2013		
#5F	TUITION REIMBURSEMENT RATE FOR CREDITS EARNED BY TEACHERS FOR THE 2013-2014 SCHOOL YEAR		
	<table border="1"> <tr> <td>Motion by Mr. Joseph Surace To Approve #1F - #5F</td> <td>Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1F. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.</td> </tr> </table>	Motion by Mr. Joseph Surace To Approve #1F - #5F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1F. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.
Motion by Mr. Joseph Surace To Approve #1F - #5F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1F. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.		

Health-Welfare and Safety			
#1HWS	PAYMENT OF HOME INSTRUCTION		
#2HWS	APPROVAL OF AMENDED PUBLIC AND NON-PUBLIC SCHOOL NURSING SERVICES PLANS FOR 2013-2014 SCHOOL YEAR		
	<table border="1"> <tr> <td>Motion by Mrs. Candace Romba To Approve #1HWS & #2HWS</td> <td>Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.</td> </tr> </table>	Motion by Mrs. Candace Romba To Approve #1HWS & #2HWS	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.
Motion by Mrs. Candace Romba To Approve #1HWS & #2HWS	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.		

Personnel	
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$899.69
#2P	RETIREMENT OF SAL BORDONARO AS DISTRICT MAINTENANCE
#3P	RETIREMENT OF DANIEL DISTEFANO AS MUSIC TEACHER AT LEWIS F. COLE MIDDLE SCHOOL
#4P	RESIGNATION OF CHERYL KOVALICK AS CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT (COTA) FOR CHILD STUDY TEAM
#5P	RESIGNATION OF ZORAIDA MIYAR AS ELEMENTARY SPANISH TEACHER AT SCHOOLS 1, 2, 3 AND 4
#6P	APPOINTMENT OF RITA SCIUTO AS INTERIM GUIDANCE SUPERVISOR AT FORT LEE HIGH SCHOOL
#7P	APPOINTMENT OF ADDITIONAL AIDES FOR 2013-2014

#8P	APPROVAL OF FEDERAL FAMILY LEAVE FOR REBECCA WILLARD AS CLASSROOM AIDE AT SCHOOL NO. 1	
#9P	APPOINTMENT OF GIOVANNI SOTO AS ELEMENTARY SPANISH TEACHER AT SCHOOL NOS. 1, 2, 3 AND 4	
#10P	APPOINTMENT OF DILIANA PENA AS ELEMENTARY SPANISH TEACHER AT SCHOOL NOS. 1, 2, 3 AND 4	
#11P	UNUSED VACATION PAYOUT FOR PATRICK AMBROSIO FOR THE 2012-2013 SCHOOL YEAR	
#12P	UNUSED VACATION PAYOUT FOR 2013-2014 RETIREES	
#13P	REVISED SICK LEAVE PAYOUT FOR 2013-2014 RETIREES	
#14P	REVISED PSAT PROCTORS	
#15P	APPOINTMENT OF CRISTOBAL RODRIQUEZ AS PHYSICAL EDUCATION TEACHER AT FORT LEE HIGH SCHOOL	
#16P	MATERNITY LEAVE FOR JOHANNA BARRABEE AS SPEECH LANGUAGE SPECIALIST FOR CHILD STUDY TEAM	
#17P	REVISED AMENDED MEDICAL LEAVE FOR CORY SOHN AS ELEMENTARY TEACHER AT SCHOOL NO. 1	
#18P	AMENDED MATERNITY LEAVE FOR KATHLEEN FORMA AS ELEMENTARY TEACHER AT SCHOOL NO. 3	
#19P	REVISED APPOINTMENT OF KAREN LALLO AS LEAVE REPLACEMENT AT SCHOOL NO. 3	
#20P	APPOINTMENT OF ADDITIONAL CO-CURRICULAR PERSONNEL FOR 2013-2014	
#21P	SALARY ADJUSTMENT FOR MARIA FRANKEAS AS PART-TIME PHYSICAL EDUCATION AIDE AT SCHOOL NO. 3	
	Motion by Mrs. Holly Morell To Approve #1P - #21P	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from #12P, #15P and #19P. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.
#22P	REVISED RESIGNATION DATE FOR ROBERT BROWN AS INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY	
	Motion by Mr. David Sarnoff To Approve #22P	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

Policy		
#1POL	SECOND READING AND ADOPTION OF POLICIES AND REGULATIONS	
#2POL	FIRST READING OF BYLAW 0143.2: STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION	
	Motion by Mr. Peter Suh To Approve #1POL & #2POL	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

#1T	AMENDED VERIZON AGREEMENT FOR NEW INTERNET SERVICES	
	Motion by Mr. David Sarnoff To Approve #1T	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Carmelo Luppino and Ms. Helen Yoon were absent.

12. **OLD BUSINESS** – Mr. Paul Saxton addressed the issue of four paid telephones in the school district.
13. **NEW BUSINESS** – Mrs. Holly Morell asked if the auditorium could be warmed up for the board meetings. Mrs. Esther Han Silver asked if the screen in the auditorium could be replaced. Mr. Paul Saxton replied that a new screen has already been ordered.
14. At approximately 8:43 PM, Mrs. Holly Morell, offered, seconded by Mrs. Candace Romba, to begin Public Comment. On voice vote, motion carried unanimously.
15. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**
 - ◆ Mr. Howard Pearl thanked Mr. Brown for his hard work. He asked about the policy or protocol for filing a complaint. He asked how the email process worked.
 - ◆ Mr. Paul Saxton responded.
 - ◆ Mr. Howard Pearl asked about an update on the investigation of a Board Member who needed to recuse himself from voting on the meeting of July 31, 2013 on a personnel matter. He complained about smoking occurring around school buildings and about athletics walking behind the soccer goals during a game being played. He also complained about school maintenance personnel putting numbers on the football field for a Youth League football game and other sports teams do not get the same privileges.
 - ◆ A resident referred to Mr. Pearl's comments and said she would like better communication between the board and outside groups. She asked if teachers were going to be picketing because they don't have a contract.
 - ◆ A resident remarked on Mr. Pearl's comments and added that parking is a problem at the middle school during all events, not just Junior Bridgemen football game's.
16. At approximately 8:43 PM, Mrs. Holly Morell, offered, seconded by Mrs. Candace Romba, to close Public Comment. On voice vote, motion carried unanimously.

17. At approximately 9:13 PM, Mr. Joseph Surace, offered, seconded by Mr. David Sarnoff, to adjourn the Regular Business Meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted by,

Robert R Brown

ROBERT R. BROWN
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

Att.
10-23-13